

US District Court Northern District of Oklahoma
 INTERPRETER CONTRACT REPORTER REPORT

COMPLETE THE FOLLOWING

Name of Contractor: _____ Address: _____
 Firm Name (if any): _____
 Date of Service: _____ Judicial Officer: _____
 Case #: _____ Defendant (Interpreter only): _____
 Taxpayer ID Number: 73-1495411 Signature: _____

TO BE COMPLETED BY REPORTER

Fees		Notes	
<input type="checkbox"/>	Full Day - \$350.00	<input type="checkbox"/>	Notes turned into Courtroom Deputy
<input type="checkbox"/>	Half Day - \$190.00	Information Sheet	
<input type="checkbox"/>	Overtime - \$44.00		
<input type="checkbox"/>	Number of Overtime Hours (if applicable)	<input type="checkbox"/>	Reporter has been provided with Freelance Court Reporter Info. Sheet

TO BE COMPLETED BY INTERPRETER

Fee: Full Day Half Day Overtime # of Hours Was Overnight Stay required: Yes No

Source of Service Provided		<input type="checkbox"/>	Federally Certified Interpreter	<input type="checkbox"/>	Professionally Qualified Interpreter	<input type="checkbox"/>	Language Skilled Interpreter (Non-Certified)
Kind of Service Provided	Trial		General		Motions		
	<input type="checkbox"/>	For Defendant	<input type="checkbox"/>	Pre-arraignment Interview	<input type="checkbox"/>	Server	
	<input type="checkbox"/>	For Witness	<input type="checkbox"/>	Motion Setting/Jury Trial Setting	<input type="checkbox"/>	Dismiss	
	<input type="checkbox"/>	For Sentencing	<input type="checkbox"/>	Grand Jury	<input type="checkbox"/>	Bail/Bond	
	<input type="checkbox"/>	Further Procedure	<input type="checkbox"/>	Probation/Pre-trial	<input type="checkbox"/>	Sentence Reduction	
			<input type="checkbox"/>	Arraignment/Change of Plea	<input type="checkbox"/>	Suppress	
			<input type="checkbox"/>	Detention Hearing/Preliminary Exam	<input type="checkbox"/>	Other	
Transcription:				Translations:			
<input type="checkbox"/>	Tape Recording to be introduced as evidence			<input type="checkbox"/>	Official Document		
<input type="checkbox"/>	Certification of Transcriptions			<input type="checkbox"/>	Letters to/from Judge, Defendant, Family, etc.		

Signature of Courtroom Deputy Certifying Service Provided: _____

Please forward to Procurement Clerk with copy of daily docket or minutes.